

TARHEEL R/C FLYERS BY-LAWS

Article I – Officers

Club officers of the Tarheel R/C Flyers shall be installed as follows:

- A) **President**
- B) **Vice President/Safety Officer**
- C) **Secretary**
- D) **Treasurer**
- E) **Newsletter Editor**
- F) **Field Marshall**

Article II – Elections

(A) Election of club officers shall be held annually, during the January meeting. Voting will be held for candidates whose names were placed in nomination by *eligible members* present at the December meeting. Members will be allowed to run for only one position at the time. Allowing members to be listed on the ballot for more than one position has the potential for creating problems. Write in candidates on the ballot will not be accepted. Only members who are in good standing will be allowed to place names in nomination and participate in the voting process. A mail-in ballot, listing the persons nominated for each office, shall be delivered to all members who are eligible to vote, prior to the January meeting. Members may choose to cast their ballot by US Mail or bring their ballot to the meeting. If you choose to vote by mail, you must put your name and return address on the outside of the envelope in order for your vote to count.

(B) Voting Process

Ballots should be mailed to the club secretary. The club secretary shall bring all ballots received, unopened, to the January meeting

All unopened ballots received by mail will be checked off the club roster utilizing the return address on the envelope.

Any member whose name is not checked off the roster for submitting a mailed ballot will be allowed to submit their ballot at the meeting. Their name will then be checked off the roster.

The roster check-off process shall indicate if a member voted by mail or in person.

When directed to close the election and count the ballots, the mailed ballots shall be removed from their envelopes, unread, and placed in a container along with any ballots cast at the meeting.

Several members, whose names are not on the ballot as candidates, shall be selected to assist in the vote counting process.

When the counting process has been completed, the vote count of all positions for election shall be announced. This will include the actual vote count for *all* candidates receiving votes.

All ballots, envelopes, and roster used for the name check off shall be available for inspection by any club member at the time of the election.

The results shall also be published in the February newsletter and e-mailed or mailed to all members.

Article III - Terms of Office

All officers of the Tarheel R/C Flyers shall serve from February through January of each year. Prior officers shall serve in an advisory capacity until such time as current business can be reasonably transferred to incoming officers without impairing normal business functions.

Article IV - Duties

- A) President** The President shall preside at all club meetings and shall act as spokesman for the club in all matters pertaining to it. In addition, the President shall be responsible for ensuring that the Constitution and By-Laws of the club are maintained and amended when necessary according to the procedures set forth in Article XI.
- B) Vice President/
Safety Officer** The Vice President/Safety Officer shall assist the President in his normal duties and shall be prepared, should the President be unable to serve, to assume and execute the duties of the President's office. He shall also be responsible for ensuring that all safety rules are implemented and adhered to at the flying site as stated in Section VIII.
- C) Secretary** The secretary shall keep and maintain minutes of all club meetings. He shall act as assistant to the President in preparing and issuing all club correspondence, as well as keeping up-to-date records of club membership and AMA activities.
- D) Treasurer** The Treasurer shall keep an account of and be responsible for all club moneys. He shall maintain an itemized ledger containing a detailed account of receipts and disbursements of club moneys and provide a financial report of the same at all club meetings. It will be his responsibility to collect all dues money and issue membership cards.
- E) Newsletter Editor** The duties of the Newsletter Editor will be to ensure that the club newsletter is prepared and sent out each month. He will ensure that the newsletter contains the date, time, and location of upcoming meetings, and will send them out in time for each issue to arrive at each member's address prior to the meeting. He will work, in coordination with the Secretary and Treasurer, to ensure that every member in good standing receives each issue, and that members dropped from the roll will no longer receive them. He will ensure that a copy of each issue is sent to the current AMA District Vice President. He will also send copies to other clubs or organizations wishing to maintain a relationship with the Tarheel R/C Flyers.
- F) Field Marshall** The Field Marshall shall schedule and supervise all field maintenance requirements. He will inspect all club equipment, on a timely basis, to ensure that required maintenance is performed. He will be especially concerned with beautification, improvements, and safety to make R/C flying more enjoyable.

Article V – Vacancies

The Club President is authorized to make appointments to fill any office vacancies, which occur during the year. The appointee shall serve the remaining term for which his predecessor was elected.

Article VI – Meetings

Section 1. Regular meetings shall be held on the first Thursday of each month.

- Section 2.** Notification of the election meeting shall be made to all members by e-mail or mail prior to the set date.
- Section 3.** Regular business affairs and enterprises conducted by the club shall be directed by the club officers. Any business placed in the form of a motion will require membership voting. A quorum shall consist of the majority present.
- Section 4.** Special meetings of the club shall be at any convenient time, upon a call by the officers or upon a call signed by any ten (10) members of the club, provided that each such call shall name the time and place of such meeting and shall be issued by e-mail or mail to all members at least three (3) days in advance of the scheduled date.
- Section 5.** Special business affairs and enterprises conducted by the club shall be directed by those who initiated the signed call. A quorum in this case shall consist of at least 51% of the membership.

Article VII – Membership qualifications and dues

- Section 1.** Membership year shall be from January 1 through December 31.
- Section 2.** Membership qualifications are as follows:
- Members must be a current member of the AMA.
- Potential members shall agree to abide by the club Constitution, Bylaws, AMA Safety Rules, and Flying Site Rules.
- Section 3.** *Open* – Any individual holding, or eligible for, AMA Open Class membership.
- *Junior* – Any individual holding, or eligible for, AMA Junior Class membership.
*These individuals will be exempt from all assessments
- *Senior* – Any individual holding, or eligible for, AMA Senior Class membership.
*These individuals will be exempt from all assessments
- Family* – Two (2) or more immediate family memberships residing in the same household and eligible for any AMA membership. Family membership is extended to college students. Family memberships for assessment purposes will be conducted as a single Open membership, however individuals will retain voting rights.
- Associate* – Authorized for members of other R/C flying clubs. Individuals who are not members of another flying club must reside at least 40 miles from Tarheel R/C Flyers flying site. Associate members will not have voting rights.
- Section 3a.** The annual membership dues shall be one hundred dollars (\$100.00) for each individual holding an Open or Senior membership. Junior membership dues shall be forty dollars (\$40.00). Family membership dues shall be one hundred twenty dollars (\$120.00). Associate and Associate Family membership will be 1/2 cost of Full and Full Family Membership. Honorary memberships shall carry no dues or assessments.
- Section 3b.** All members shall pay dues on or before the January meeting. A grace period for members with a financial problem is available until the February meeting date. Members who have not paid by the February meeting date will have their memberships terminated.

Section 3c. Any **new member** joining will be required to pay a pro-rata share of dues for the remaining months of the current year.

Section 3d. A ten-dollar (\$10) processing fee will be required for **former members re-joining the club within one year.**

Article VIII – Flying site rules

All members shall abide by the safety rules as set forth by the Academy of Model Aeronautics' Official AMA Safety Code covering general rules and radio control. In addition to these, the club-specific rules are as follows:

1. All aircraft engines with .10 cu. inch displacement and above shall be equipped with a muffling device.
2. No flying is permitted over residential dwellings, power lines, or public roads/highways.
3. No individual will operate a model while impaired (*drugs or alcohol*).
4. All spectators are to remain behind the pit area.
5. No maneuvers are to be performed in which the aircraft would be headed into the pit area or spectator areas.
6. **(72 and 53 MHz frequencies only)** Before turning transmitter on, check the frequency board to see if your channel is in use. Mark your frequency with pin. After use, turn transmitter off and remove pin. **(2.4 GHz frequencies require no action to frequency board)**
7. All club members are expected to keep their pit area cleaned and picked up prior to leaving.
8. All aircraft will be started at the buffer zone with engine pointed toward the runway.
9. No taxiing in the pit area.
10. **All new club members must demonstrate their flying ability and knowledge of club flying rules as described in the club pilot training program, to two club instructors before any solo flight is allowed.**
11. All electric aircraft power systems (motor) shall NOT be armed in pit area or under shelter and shall be disarmed after said flight before re-entering pit area. (arming and disarming is permitted on club work tables).
12. **NO aircraft shall reside under or in front of shelter / building.**
13. Club tables shall be clear unless performing assembly / disassembly or performing work or repair.
14. Pilots shall fly from designated flight stations at all times.
15. When multiple aircraft are flying, a spotter is highly recommended!

It is the responsibility of the Safety Officer, the remaining officers, and membership at large to enforce and abide by the rules above.

Article IX – Special funds

The treasurer of the club is authorized to accept contributions or specially obtained funds from an individual or institution, to be applied to the operation expense of the club.

Article X – Committees

Special committees, as required, shall be appointed from time to time by the club President.

Article XI – Amendments

Amendments may be made to the Constitution and By-Laws at any regular meeting of the club, or by special call. All members must be notified by e-mail or mail at least three (3) days prior to said meeting, when a proposed amendment is being considered. The proposed amendment shall be provided to all officers and any member who may request it prior to voting. **A quorum in this case shall consist of active members in attendance not to be less than 25% of total membership. Passage of any By-Law change requires 2/3 of the quorum.**

Article XII – Disbandment

Disbandment of the Tarheel R/C Flyers requires 2/3 of the vote of the active members after a 60-day written notice has been given. The officers of the club have sixty (60) days from the time of the vote to:

1. Dispose of the club property (at a fair market value).
2. Satisfy all outstanding debts.
3. Collect all moneys owed to the club.
4. Divide equally any moneys left in the club treasury to all active members.

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